



Minutes

RSO Board/Exec Meeting: Mon Jan 22/24

Video conference call

Name	Position	Present
Martin Loveridge	President	yes
Brandon Pace	VP Performance	yes
Louis Cabardos	VP Navigation	yes
Kelly Mathew	Secretary	yes
David Maynard	Treasurer	yes
Warren Haywood	CARS Rally Director for RSO	yes
Ross Wood	Exec Assistant/ Equip Manager	yes
Roger Sanderson	Webmaster	yes
% Warren Haywood	Chief Scrutineer	yes
Alasdair Robertson	Legislative affairs	n/a
Martin Loveridge	KWRC representative	yes
Pete Gulliver	PMSC Representative	No (LC)
Bruce Leonard	MLRC Representative	yes
Mike Koch	OSCC Representative	yes
	St Lac Representative	no
Lexi Nahwegiizhic	MCO Representative	no
Trevor Hancher	SPDA Representative	yes
Graham Tullett	TAC Representative	yes

Minutes

1. **Approval of/additions to agenda.** Moved for approval as presented. Mathew/Haywood. Unanimous. Carried
2. **Approval of the minutes of the last meeting (Dec 11, 2023)** Moved for approval as presented. Mathew/Haywood. Unanimous. Carried
3. **Treasurer's report - David** Moved for approval as presented. Maynard/Pace. Unanimous. Carried.
 - 2024 affiliation and listing fees invoices have been sent out
 - 2023 prize money payout is showing \$13,000 but we had it distributed to \$15,000 - Brandon, David & Kelly to double check the cheques were all written/distributed - David will amend the prize money once it is sorted out
 - Studio signs invoice received and paid for the 2023 OPRC winners stickers
4. **CARS Regional Rally Director report - Warren** Report based on December 13th CARS board meeting
 - a. Budget: 2023 turned out to be a good recovery year from COVID times with a surplus over budget. The "Revenue Neutral" insurance fund has reached its target goal for a float, and that may help to stabilize insurance rates for 2024 if the broker does not increase the rates too much in March.
 - b. Marketing: Meeting with Subaru went well and reflected the long standing relationship of trust and respect. Looking to have a decision Mid March on Sponsorship for 2024. No response from Pirelli yet.
 - c. CRC Report:
 - i. Big White Winter Rally formal report will be forthcoming. The event ran well with a little less snow than in some years. Blizzard conditions during the event made volunteer movement difficult.
 - ii. PN documents have been submitted on time but have not been sent to the Region Director. Lots of changes to PN this year with stage changes.
 - iii. Discussion regarding the popular Ferrari engine Subaru that competed at BWWR and the complications around eligibility for contingency payouts and awarding of points. Rule clarification may be needed.
 - iv. Steward assignments for 2024 were reviewed.
 - d. Organizer report:
 - i. The Standardization of Documents group is at work, with two meetings having been held and making good progress. Initial focus is on Sup Regs.
 - ii. Preparing for the AGM weekend meetings with 26 organizer reps invited.
 - iii. Discussion and question about National Scrutineer position and confirming that there will not be a National Scrutineer for 2024.
 - iv. JF has met with Elise at GDS and will try to obtain a contact at FIA for technical discussion.
 - v. Discussion on the independence of scrutineers and the pressures that they face in allowing vehicles to run.
 - vi. Admin has created a draft National Event Organizers Rep role description. Each Region Director is to review and provide feedback by Dec 18 th .
 - vii. Event MOU distribution process was discussed. Follow up by DB.
 - e. Competitor rep - Goals for 2024 include:
 - i. Permanent car numbering system.
 - ii. Single sign-up system for multiple events
 - iii. Production Class rule changes.
 - f. Admin Rules:

- i. Review every support role and to standardize as much as possible on the nomination/appointment process.
 - ii. Implement into rule format, the Permanent car numbering system. Currently at final draft and almost ready to go out for two-week review.
- g. Technical Rules:
 - i. Boost control monitoring system was not tested at BWWR. The concept of creating an app to track boost still needs a volunteer to champion it.
 - ii. A draft of the new class structure was discussed with a requirement for Region Directors to provide feedback by Dec 18 th .
 - iii. Discussion around the rationale for adopting a 33mm restrictor rule.
 - iv. Discussion on the usefulness and definition of “proto” vehicles.
- h. CARS vision/Direction: Plans are underway to create an advisory board in 2024. Next meeting was the CARS AGM on Jan 13 - lots of good discussions at the AGM, the organizer meeting and the competitor round table.

Respectfully submitted
 Warren Haywood
 Regional Rally Director

5. Old Business

- a. **Rally car licencing in Ontario** - Warren/Dave M - DM has drafted a letter that will be sent out to the relevant people once Brandon & Warren have provided feedback
- b. **Navigational Rally App** - Northern Lights did some testing and Polar Bear will do some to a degree. Bruce is unsure that the Richta app will work well for our navigational events. BL to put together some discussion points in an email to Rich, Roger & Louis. January Jaunt will not be using it but Louis would like to test it at Spring Run Off. - On Going
- c. **Ontario Scrutineer** -Warren is taking on the role for now. Role description to be posted to RSO website and social media asking for candidates to apply - WH to send description to KM to post
- d. **Nomination and voting system for the Regional Rally Director for CARS (Kelly)** - ML & KM to put a motion together to present to Clubs at the RSO AGM - on going. This will have to be added to the 30 day Notice and Agenda for members. Need to take a look at the bylaws to see whether an EGM is needed or whether bylaw changes can be voted on by BOD at the regular AGM
- e. **2023 OPRC awards** - Some were distributed at KWRC dinner - the rest will be mailed out (if not handed to some folks at RPN during the CARS Awards evening). Some discussion regarding dry erase cheques to be produced for events, but will also look into producing ones that competitors can take home.
- f. **2023 OPRC Winners stickers (laurel wreaths)** - These have been produced & if not already distributed will be handed out at RPN or mailed to the recipients (O/A driver, codriver, 2WD Driver, codriver, Novice driver)

6. Navigational Rally Report - Louis

- a. January Jaunt - This weekend is the first ORRC event of the season
- b. Polar Bear - Running on Feb 10th weekend
- c. After that it will be Spring Run Off (Louis is organizer)
- d. Some of the 2023 ORRC awards were handed out at the KWRC dinner and more will be handed out at January Jaunt.

- e. Richta app - Navigational rally folks are continuing to work with the app to see how it can be of use at events
- f. All ORRC events have organizers for the year and planning is underway.

7. Performance Rally Report - Brandon

a. Performance:

- i. **2024 Calendar** - announced and websites updated
 - 1. RPN - only 3 ontario based competitors currently entered but 15 regional entries so far
 - 2. Shannonville stages - will be jointly organized by PMSC and KWRC as well as being part of the Tarmac cup with RSQ
 - 3. RTP - Brandon asked if the regional portion will be renamed the Small Pines - Organizer says no, it will remain the Rally of the Tall Pines for both regional and national events.
- ii. **Novice OPRC Competitors at joint RegNat events** -Brandon is putting together a list of items that need to be confirmed with events prior to the start, including the OPRC novice competitors at events. RTP 2023 awarded the OPRC Novice event award to the wrong competitor. The correct competitor received the points in the championship but should have also received the award - nothing will be done retroactively but going forward we will ensure the correct competitors are confirmed with event officials. (CARS Novice rules and OPRC Novice rules are slightly different as the CARS Novice rules pertain to attending National events and do not account for competing at the regional level)

b. Rallysprint: N/A

c. RallyCross:

- i. **Championship update:**
https://docs.google.com/document/d/1N9bmVuPHZeUr_FQrxp9N1a4GZoIZEup4zAjzdGGXmSI/edit?usp=sharing link to the rallycross championship rules. The ruleset was discussed and no changes were necessary. Brandon is to post the rules and circulate to the clubs so they can be sent out to their members.
- ii. **Events** - MLRC will be running 2 RX events this year, they will be the Sunday's of the PMSC saturday events.
- iii. **Permanent Numbers** - lots of discussion has been had about this but it won't be in place for 2024.

8. Legislative Affairs Report - Alasdair - No report

9. Scrutineer's Report - % Warren Hayward Issued 2 logbooks in 2024 with a 3rd in the works. Having conversations with a competitor re a 4th.

10. Equipment Managers Report - Ross Wood

- a. Currently in the midst of arranging the transfer of the timing equipment over to Martin L who will be looking after it going forward (The Newells retired)
- b. Timing team - will be running back-up timing for Rallye Perce Neige
- c. 6 finish checkpoint boards went missing at RTP. Doug Edwards will look to see if we have enough spares or whether we need to make a new set. RW will approach Bruno Laverdiere if another set is needed.

- d. ML - Adam Dowsett has picked up the old CARS Rally tapes from him to digitize them

11. Growth Initiatives -

- a. **2023 Prize fund payments** - Cheques will be getting mailed out if they have not yet received them at the KWRC dinner or Rallye Perce Neige.
- b. **2024 OPRC sponsorship** - \$25,000 available in sponsorship money this year (to go to competitors) - see attached pdfs for fund distribution and eligibility requirements. Competitors have been told that there is a prize fund for 2024 -but just not the details.
It was agreed that the distribution and updated eligibility requirements are ok. Mike Koch suggested we reword the 'tie resolution' section as it doesn't necessarily reflect how the prizes will be correctly distributed. KM/BP/WH to work through this. Once this has been adjusted, the announcement will go out to competitors/Clubs
- c. **OPRC Instagram Page** (Kelly) - This is set up through the secretary email address & Kelly will be working on promoting events and the series through it.

12. New Business

- a. **Budget meeting** - meeting set for Monday Feb 5 at 730pm - David to send out paperwork prior to the meeting.
- b. **Awards for the 2024 OPRC season** - Brandon would like to see an increase in the money designated to the awards so that we can change them up a little for 2024. It was discussed that with the increased sponsorship money/prize fund for 2024, this will hopefully increase entry numbers and therefore increased levies should allow us to designate more to the awards - we will monitor this throughout the year
- c. **RSO AGM (March 23)**
 - i. Paperwork - started
 - ii. Elections - Secretary, VP Navigational, Trustee (Bruce Leonard) - all folks currently in the roles are willing to run again
 - iii. Notice of AGM - to go out mid Feb
 - iv. Club Membership Lists - Just a heads up - kelly will be emailed clubs to get 2023 membership lists for the AGM- already have PMSC
 - v. Justin Cohen confirmed to help host/monitor the AGM on Webex platform

13. Club News

- a. **Kitchener-Waterloo Rally Club (KWRC) (per Martin Loveridge)**
Awards dinner this past weekend - well attended. Managed to hand out some OPRC, ORRC and RX awards, as well as club awards.
January Jaunt (ORRC) this coming weekend - KWRC are working with TAC to make Leg B part of the SNATR series. KWRC members will be competing and volunteering at the event.
- b. **Motorsport Club of Ottawa (MCO) (As per Lexi Nahwegiizhic)** No report
- c. **Maple Leaf Rally Club (MLRC) (per Bruce Leonard)**
Polar Bear Rally coming up on Feb 10/11. Bruce is going back up this week to finalize more route information. Still looking for checkpoint volunteers

RTP debrief was a week ago. Very good. Lots of discussion on areas to improve on.

Feb club meeting will be right before Polar Bear & the club is looking to have rotating locations for the Club meetings as the membership is scattered over a large area - would really like to get back to some face to face meetings.

- d. **Ottawa Sports Car Club (OSCC) (per Mike Koch)** No update from the club right now
- e. **Peterborough MotorSports Club (PMSC) (per Louis Cabardos)**
Club awards evening this past wednesday.
Regular club meetings will start back up again in February
First Ice Racing event was on Saturday Jan 20 (not as many attendees as usual)
- next ice racing event in 2 weeks.
Still finalizing rallycross dates.
Spring Run Off (ORRC) scheduled for Apr 20
- f. **St Lawrence Automobile Club (St Lac)** No update
- g. **Sports Performance Drivers Association (SPDA) (per Trevor Hancher)** Still planning out their AGM & Calendar, but otherwise not much going on right now
- h. **Toronto Autosport Club (TAC) (per Graham Tullett)** Ice racing weekend planned for Feb 17/18.
Brooke has taken over organizing January Jaunt. Still some green crewing going on to get it finalized.

14. Next Meeting - Tuesday Feb 5th @ 730pm

Meeting Ended: 9:20pm

See next page for action items

Jan 22/24 Action Items:

Item	Action	Who
Treasurer's report - missing \$2000 of sponsorship payout (\$15,000 total but only \$13,000 showing as paid out on report)	Double check the prize fund distribution vs what cheques we have sent out. Find out where the discrepancy is	BP/DM/KM
Motion for Bylaw changes	Confirm when bylaws changes can be voted on, by whom, and how members are given notice. Prep motion for AGM.	KM/ML
Letter re: Licencing in Ontario	Draft sent to WH/BP for feedback - once final version confirmed DM will send to the appropriate people	WH/BP/DM
2023 OPRC Awards, Sticker & cheques distribution	Remaining to be taken to RPN or mailed out	ML
New Finish control boards	Doug Edwards to check if we have enough in the spares to create a new set after one went missing at RTP. If needed we will order a new set through Bruno Laverdiere	RW
Pre-event OPRC Checklist for VP Performance	To create a checklist to ensure the OPRC events have the correct information regarding novice competitors, OPRC 'permit's etc	BP
2024 RallyCross Rules	To be finalized, posted and sent to Clubs	BP
Scrutineer Role Description	Send a description of the role & responsibilities for the Ontario Chief Scrutineer role to post on the RSO website & social media looking for suitable candidates for the role	WH to send to KM to post
2024 OPRC Prize Fund - adjust wording around the 'tie resolution' on the eligibility requirements	Need to reword the current 'tie resolution' section to better reflect how the money will be divided	WH/BP/KM
2024 OPRC Prize Fund - Announcement	Post to websites, social media & send to Clubs. Ensure Sponsor page is accessible with rebate info on the RSO & OPRC websites	BP/KM
Budget Meeting - paperwork	Send out budget info prior to meeting on Feb 5	DM
Notice of RSO AGM - to include motion regarding bylaws change	Needs to be sent out to Clubs by Feb 22	KM
RSO AGM Paperwork	Club membership lists & all other paperwork ready to be sent out to the Clubs	KM
RSO Director Reports	A heads up to start thinking about them - deadline to be determined & sent out	RSO BOD/KM