



Minutes

RSO Board/Exec Meeting: Tues Feb 20/24

Video conference call

Name	Position	Present
Martin Loveridge	President	yes
Brandon Pace	VP Performance	yes
Louis Cabardos	VP Navigation	regrets
Kelly Mathew	Secretary	yes
David Maynard	Treasurer	yes
Warren Haywood	CARS Rally Director for RSO	yes
Ross Wood	Exec Assistant/ Equip Manager	yes
Roger Sanderson	Webmaster	yes
% Warren Haywood	Chief Scrutineer	yes
Alasdair Robertson	Legislative affairs	n/a
Martin Loveridge	KWRC representative	yes
Pete Gulliver	PMSC Representative	no
Bruce Leonard	MLRC Representative	yes
Mike Koch	OSCC Representative	no
	St Lac Representative	no
Lexi Nahwegiizhic	MCO Representative	no
Trevor Hancher	SPDA Representative	yes
Graham Tullett	TAC Representative	no

Minutes

1. **Approval of/additions to agenda.** Moved as presented. Mathew/Maynard. Unanimous. Carried
2. **Approval of the minutes of the last meeting (Jan 22, 2024)** Moved as presented. Mathew/Haywood. Unanimous. Carried
3. **Treasurer's report - David** Financial documents were sent out prior to the meeting.
 - Rallye Perce Neige - billed for 21 cars
 - St Lac - not paid affiliation fees yet - DM to follow up
 - January Jaunt & Polar Bear - waiting to confirm number of competitors for each event in order to invoice

Moved as presented. Maynard/Pace. Unanimous. Carried.

4. **CARS Regional Rally Director report - Warren**

Jan 10 th CARS board meeting.

a. **CARS Board positions:**

JF announced that Chris Kremer will become the CARS President for 2024 following the AGM this weekend.

Secretary: Warren Haywood

Treasurer: Martin Burnley

Vice PresidentP: Francois East

- #### b. **Year End Financial Statement:**
- 2023 was a good year of recovery following the lean years of Covid 19. The draft report has been received from the accounting company and will be finalized after the AGM. A new accounting company will need to be engaged for the 2024 year end. Insurance rates are not yet known but little change is anticipated. Rates will be reviewed once insurance policy is received.

The Rallysafe internal protected fund lost a significant amount of money in 2023 due to high freight costs and increased fees from SAS – primarily for the addition of the timing feature.

- #### c. **2024 Budget:**
- CK presented the 2024 Budget.

2024 membership Fees same as 23.

2024 License fees same as 23.

2024 Event Permit fees as 23.

2024 Insurance levies same until renewal in April

2024 RallySafe levies to remain unchanged for 2024.

Unidentified projects considered are social media, electronic logbook, one registration system,boost control monitor

- #### d. **Succession Planning:**
- Discussion on the need for succession planning on as many of the CARS roles as possible. Difficulties arise in that many positions are elected positions and as such there is no assurance that the mentored individual becomes the replacement. Encourage each position to have and develop an understudy.

- #### e. **2024 Goals:**

CK reviewed the President goals for 2024 which include:

- Evaluate the CRC on how it currently operates and how we could add value to the competitors who travel across the country.
- Study the financial cost of competing to competitor so as to better understand how much is being spent on the sport and where.
- Implement new safety procedures to increase safety to both volunteers and competitors.
- Have a new set of class rules ready for rollout in 2025.
- Continue to increase the number of followers the CRC has on social media.

- f. Additionally, the existing initiatives from 2023 will be continued:
- Permanent car numbering system.
 - Single sign-up system for multiple events and
 - Production Class rule changes.
 - Create a rule change that will penalize teams that leave the prescribed route on transits to possibly perform illegal service, while still applying a reasonable amount of discretion for road conditions etc.
- g. **Location of 2025 AGM:** It was suggested, and agreed, that the formal AGMs will be virtual. The benefits of having a centralized Awards Ceremony was recognized and it was felt to be of benefit, but it is also a very expensive event. For the 2024 awards, CARS will likely continue to conduct the awards ceremonies regionally, unless the financial picture improves significantly.
- h. **2024 Steward assignments:** Review of the proposed 2024 Steward assignments. Charlevoix Stewards need to reconfirm due to date change. The Assignment sheet needs updating with a new date too. MS is to look into taking the FIA Stewarding course. More Stewards are needed in the West.
- i. **2024 CARS/Event MOU:** Very few changes to the event MOU. Mostly a reduction of the event responsibilities for TV production crew assistance.
- j. **2024 Rule Book:** JH has set up the online rule book to be updated whenever a rule change is implemented rather than at year end. Also, excellent sales of advertising space with one advertiser being in arrears on payment.
- k. **Organizer rep report:** Organizers pre meeting was held this week. Board/Org meeting will be long or short. Will discuss Pirelli, Rallysafe costs and perhaps other items.
- l. **Club request for affiliation:** A newly formed rallysport club has formed on Vancouver Island. Rally Association of Vancouver Island (RAVI) and has requested CARS affiliation. Motion to accept the affiliation request was carried.
- m. **CRC report:**
 Perce Neige entries at 10 entrants. Security plan is not yet submitted.
 Big White NSM report was read.
 CK and YL are to write congratulatory letters to the 2023 CRC winners.
- n. **Extended Board and other CARS support role confirmation for 2024:**
 CRC Series Manager – Yannick Lefebvre
 CARS Office Manager – Debbie Dyer
 Technical Director & TRC Chair – Graham Bruce
 ARC Chair & Rule Book – John Hall
 Media Production and Marketing – Frederic Santerre
 Translator – Pierre Racine
 Medical Delegate – Kelsey Holt
 Regional Insurance Reviewers – Regional Directors
 Seed List keeper & Statistician – Debbie Dyer
 Competitor Rep – Ken Wawryk
 Organizer rep – David Brassard
 Safety officer – TBD
 Executive director – TBD
 National Scrutineer – TBD for 2025

Respectfully submitted
 Warren Haywood
 CARS Region Director Ontario

5. Old Business

- a. **Rally car licencing in Ontario** - David is waiting for WH & BP to give feedback on his letter before sending it out to the appropriate recipients
- b. **Navigational Rally App** - Roger is waiting for feedback from the recent Quebec navigational event. Bruce found the Richta & GPS were different at the same location when doing some testing at Polar Bear. More work to be done with the app.
- c. **Ontario Scrutineer** -Warren has to finish up the job description & will send to Kelly to post on the RSO website & social media
- d. **Motions for RSO AGM (Kelly)** - A Motion will be put forward at the AGM to remove the RSO procedures regarding the nomination/election of the RRD from the Bylaws and suggest solely following the CARS procedures. A second motion to be put forward to amend the bylaws to allow electronic proxies for individual members for the RSO AGM (through google forms or similar)

Motion #1: *To amend the RSO Bylaws concerning the election of the Regional Rally Director by removing the governance of the procedure from RSO & allowing the CARS procedure to become the sole method to nominate and elect the RSO Regional Rally Director.*

Preamble:

This is the current CARS procedure for nominating and electing the RSO Regional Rally Director.

1. CARS opens up nominations for RSO CARS Regional Rally Director 60 days prior to the CARS AGM date - anyone can put their name forward (nominee bios are appreciated)
2. Deadline for the receipt of nominations is 30 days prior to the CARS AGM - therefore this will be dependent on the CARS AGM date (i.e. not the same every year)
3. Once the deadline has passed, CARS will then send out the list of candidates that it received for the position, to the RSO Clubs (maybe directly/maybe through RSO Secretary)
4. Clubs will have the 30 days prior to the CARS AGM to poll their members for the Club overall vote.
5. **RSO Clubs (only)** will then vote at the CARS AGM -using their polled results- for the RSO CARS Regional Rally Director

This is a duplicate of the RSO procedure and therefore it is proposed that we remove the RSO procedure from the Bylaws.

There is no benefit from RSO replicating this procedure prior to CARS requesting nominations - the results will be the same. Only RSO Clubs have the final vote at the CARS AGM after polling their members. Currently Clubs essentially have to do this member polling twice.

Proposed Bylaw amendments:

4. BOARD OF DIRECTORS

4.1 The property and business of the Corporation shall be managed by a Board of six Directors of whom four shall constitute a quorum. Directors must be members, individuals, at least 18 years of age.

4.2.4 Directors shall be elected for a term of two years by the members at an Annual Meeting of the Membership, with the exception of the Region Rally Director who will be elected by the RSO clubs only **at a CARS AGM.**

4.2.1 The election for the Region Rally Director will take place **at the CARS AGM normally in odd numbered years. The nomination and election process is governed by CARS bylaws. Candidates for the Region Rally Director can self-nominate or be nominated by others by the deadlines established by CARS,**

~~via a write-in (email) vote no later than November 30 of even numbered years. The Director elected by the clubs shall be the Official nominee of RSO to be presented to the CARS AGM in the January following election and supported by RSO clubs for election.~~

~~4.2.3 Candidates for Region Rally Director can self-nominate or be nominated. All nominations must be submitted by November 1 of even numbered years.~~

~~4.2.4 The Scrutineering committee for 4.2.2. shall consist of the Secretary and the Treasurer of RSO.~~

~~4.2.5~~ **4.2.2** No individual shall have more than one vote. ~~The person carrying the vote shall be either the club President or the Official club representative.~~ **Being a member of multiple RSO clubs does not entitle an individual to vote more than once on a motion. An individual RSO member can carry duly assigned and verified proxies.**

~~4.2.6~~ **3** Beginning in 1994 three of the Directors shall be elected to a one year-term and two of the Directors shall be elected to a two-year term. Subsequently, three Directors shall be elected in odd-numbered years, three in even-numbered years. Each Director's term in office shall be no more than two years.

Motion #2: To amend the RSO Bylaws concerning RSO AGM proxies to include online forms for individual member proxies.

Preamble:

Currently the RSO Bylaws require individual proxies to be submitted as 'written proxies'. If there is a way to introduce the use of google forms to create something similar and allow for electronic submission, we may increase the number of members that vote at the AGM by simplifying the process of submitting proxies - especially as we have moved towards a virtual AGM becoming the norm.

Proposed Bylaw Amendment:

11.6 Each member in good standing, present at a meeting, shall have the right to exercise one vote. A member in good standing may, by means of **a** written or **electronically submitted** proxy **(in a manner approved by RallySport Ontario)**, appoint a proxy holder to attend and act at a specific meeting of members in the manner and to the extent authorized by the proxy. A proxy holder must be a member in good standing of the Corporation.

- e. **2023 OPRC awards/Cheques** - These have all been distributed now
- f. **2023 OPRC Winners stickers (laurel wreaths)** - These have all been distributed now

6. Navigational Rally Report - Louis

- a. **Polar Bear Rally:** The second round of the ORRC, the Polar Bear Rally, was held on the night of Feb 10. 3 teams chose the shorter Bear Cub and 16 teams entered the full rally. 8 Experts and 8 Novices. The roads weren't as wintry as usual but they're still wonderful roads and most teams had great enjoyment. Many thanks to Jane and Bruce for organizing this winter delight. We did some testing of the Richta app with a couple teams using it and between Roger, Bruce and myself we're discussing the results of that testing.

b. **Spring Runoff:** The next round is the Spring Runoff rally on April 20th.

7. Performance Rally Report - Brandon

a. Performance:

- i. **Rallye Perce Neige** - first event of the year. 21 entries, but only three from Ontario. Highlight of the event: it was 16yr old Novice driver Vincent Lalande who won.
- ii. **Shannonville Stages Rally** - 2nd event of the year in April hosted by PMSC and KWRC. Supp regs are posted on the event website and registration opens March 2. Stewards have been assigned (Vasu and Carolyn King). The event will also be part of the Tarmac Cup - a joint venture with Rallye de Sanair (RSQ tarmac event) - prize money for those who accumulate points at both events.
- iii. **Black Bear** - No stewards set yet for this event

b. **Rallysprint:** N/A

c. **RallyCross:** 2024 Schedule has been set. 5 KWRC events, 4(+1) PMSC events, 2 MLRC events. Brandon will be sending out the updated 2024 rules and regs to Clubs to be distributed to their members.

8. Legislative Affairs Report - Alasdair - No report

9. Scrutineer's Report - % Warren Hayward Nothing new to report

10. Equipment Managers Report - Ross Wood

- a. Back up timing at RPN - Lots of problems with rallysafe, including issues tracking some of the top teams. There were numerous incorrect times reported on rallysafe that were corrected using our backup times. Ross is concerned that if this is happening at the events that the RSO timing team is at, what is happening at other events - is this a Canada wide issue with RallySafe. Ross would like this to be brought up at the CARS meeting and the 'back up timing rules'. Martin reminded folks that Rallysafe is a mandated safety feature - what does this mean for an event if it is not working in certain competitor vehicles - RW & WH to chat offline to bring these questions to CARS & provide information from the RSO timing team.

11. Growth Initiatives - Nothing to currently report - should look into the fall Mosport event as a possible venue to do rally promotion

12. New Business - No new business

13. Club News

- a. **Kitchener-Waterloo Rally Club (KWRC) (per Martin Loveridge)** Recent dinner & awards night went very well with 68 members in attendance. First SNATR event of the year was combined with TAC's ORRC event - January Jaunt - and was well received. The next SNATR event is coming up this weekend. RallyCross was canceled last weekend due to the weather. KWRC is assisting PMSC with hosting Shannonville Stages Rally April 6 - Safety plan is being finished up and permit needs to be applied for
- b. **Motorsport Club of Ottawa (MCO) (As per Lexi Nahwegiizhic)** No update

- c. **Maple Leaf Rally Club (MLRC) (per Bruce Leonard)** Members of MLRC attended the induction ceremony of several rally folks into the Canadian Motorsport Hall of Fame - it was a good evening. The Black Bear rally will be discussed further at the MLRC AGM on March 19.
- d. **Ottawa Sports Car Club (OSCC) (per Mike Koch)** No update
- e. **Peterborough MotorSports Club (PMSC) (per Louis Cabardos)**
We had our ice race weekend on Feb 3 and 4. There were fewer entries than previous years and the club lost quite a bit of money whereas ice racing used to be the discipline that generated the most funds for the club. At the next club meeting we will actually be discussing the sustainability of ice racing as a club event. Our club is not the only one experiencing losses and all the interested clubs and CASC will need to review the future of ice racing.
Next up for us is the Shannonville Stages Rally which we are co hosting with KWRC. It runs on April 6.
We have a schedule all prepared for our Rallycrosses.
Our Autocrosses were not well attended last year and at the next club meeting this will be discussed as well.
- f. **St Lawrence Automobile Club (St Lac)** No update
- g. **Sports Performance Drivers Association (SPDA) (per Trevor Hancher)**
SPDA's annual car control course will be held at the Powerade Centre on May 6th (single day event this year).
Virtual AGM coming up but just trying to confirm the date
- h. **Toronto Autosport Club (TAC) (per Graham Tullett)** no update

14. Next Meeting - AGM March 23 @ 4pm

Next regular RSO Meeting - Mon Apr 15th @ 730pm

Meeting Ended: 8:52pm

SEE NEXT PAGE FOR ACTION ITEMS

Feb 20/24 Action Items:

Item	Action	Who
Treasurer items	<ul style="list-style-type: none"> • Waiting for payment from RPN. • Affiliation fees from St Lac still due • Waiting on confirmation of entry numbers for Polar Bear and January Jaunt in order to then invoice the events 	DM
Letter re: Licencing in Ontario	Draft sent to WH/BP for feedback - once final version confirmed DM will send to the appropriate people	WH/BP/DM
New Finish control boards to replace ones that went missing at RTP 2023	Doug E to check if we have enough in the spares to create a new set. Not heard back yet. will order a new set through Bruno Laverdiere if not	RW
2024 RallyCross Rules	Send to Clubs	BP
Scrutineer Role Description	Send a description of the role/responsibilities for the Ontario Chief Scrutineer role to post on RSO website/social media	WH to send to KM to post
Notice of RSO AGM - to include motion regarding bylaws change	Needs to be sent out to Clubs by Feb 22 along with blank proxies	KM
RSO Director Reports	Deadline is end of Feb - sent to Kelly	All
Black Bear Rally Stewards	Need to confirm stewards for this event	BP
Offline chat RE rallysafe & back up timing rules	Bring concerns to next CARS meeting regarding the issues being encountered with RallySafe at events and the rules around back up timing	RW/WH