



Draft Minutes

RSO Board/Executive Meeting – January 31, 2022

LOCATION – Video Conference Meeting @ 7:30pm

NAME	POSITION	PRESENT
Martin Loveridge	President	Yes
Warren Haywood	CARS Rally Director for RSO	Yes
Brandon Pace	Vice-President – Performance Rally	Yes
Louis Cabardos	Vice-President – Navigational Rally	Yes
Kelly Mathew	Secretary	Yes
David Maynard	Treasurer	Yes
Ross Wood	Executive Assistant / Equipment Manager	Yes
Roger Sanderson	Webmaster	Yes
Chris Krepski	Chief Scrutineer	Yes
	Growth Committee	
Alasdair Robertson	Legislative Affairs	
Martin Loveridge	KWRC Club Representative	Yes
Will Arnold	MCO Club Representative	No
Bruce Leonard	MLRC Club Representative	Yes
Mike Koch	OSCC Club Representative	No
Pete Gulliver	PMSC Club Representative	No
<i>Unknown</i>	St. LAC Club Representative	
Trevor Hancher	SPDA Club Representative	Yes
Graham Tullett	TAC Club Representative	no

Agenda

- 1. Approval of/additions to agenda.** Bruce Leonard would like to add Motorama to New Business. Mathew/Maynard. Unanimous. Carried.
- 2. Approval of the minutes of the last meeting (Dec 20, 2021)** Approved as presented. Mathew/Maynard. Unanimous. Carried.
- 3. Treasurer's Report – David** Financial documents were sent out ahead of the meeting. Maynard/Pace. Unanimous. Carried.

Notes: Still waiting on payment from Defi for timing equipment costs. Ross will follow up with Louis.

4. CARS update – Warren –

- a. Finance: nothing to report since the AGM.
- b. CRC: Steward assignments for 2022 are complete except RPN as the new dates for the event need to be confirmed.
- c. Succession planning: The board had a lengthy discussion about succession planning for key roles within the organization. Further work will be done to refine role and responsibilities documents for key roles and develop a plan to put in place a succession process for upcoming personnel replacement.
- d. 2022 Goals discussion - Reviewed 2022 Goals and added:
 - i. Review current regional processes in regards to getting information to the club level. There is a clear chain of information flow that may or may not work depending on the regional structure. Regions that do not have a structured with high frequency meetings may need to look at ways to improve opportunities to discuss information presented by the region directors.
- e. GDS FIA: GDS was officially accepted as our ASN. Jan 26 the CARS president is to meet with GDS to discuss the future of our relationship as well as insurance for 2023.
- f. Competitor rep: A general discussion took place to outline the process for preparing rule change requests and addressing competitor inquiries regarding rule change proposals through the competitor rep. Items needing to enter into the process for consideration:
 - i. 30 minute service
 - ii. One time per year registration for workers and competitors
 - iii. Historic class
- g. MOU: A discussion took place regarding how the MOU is created, adjusted, and it was agreed that more communication with the stakeholders was needed with future revisions.
- h. RallySafe implementation:
 - i. The RS implementation documents were to be released
 - ii. Discussed regional point persons Ces and Vince Landreville and others will be eastern specialists.
 - iii. The question of HST/GST/QST on RS service fees came up, Martin looked into this, we can apply for an exception as we have done in the past for insurance, this could take up to 2 years to get approved (CARS may not pursue this) in the meantime any event which has a GST number is able to claim this amount back.
 - iv. No temporary fitting kits will be available at the event for rent. All vehicles must have the fit kit installed

i.ARC: The board agreed that John will stay on as chair of the ARC, with Ross, and Terry. Others have expressed interest in the process of the ARC and will joint meetings as the need arises.

- j. Next meeting Feb 16th. Respectfully submitted Warren Haywood, Regional Rally Director

Discussion:

Chris K – will regional only competitors entering the regional portion of a national event have to purchase the RallySafe installation kit? – yes

Kelly – what is the work/competitor registration that was mentioned? Suggestions of only having to register all your licencing info at the start of the year and this is then populated to your event entries. Similar for workers – enter all their contact information, emergency info etc at the start of the year and worker info for events that year can be pulled from that original registration. Bruce L mentioned Motorsportreg.com but ML believes this could become quite costly to events, plus they charge extra fees for waivers.

Licencing – it is back to normal for 2022 – no extensions on medicals or first aid certification

5. Old Business

- a. **First Aid course** (Warren) – Jan is available to run a First Aid course in March. By then the indoor gathering limits should have increased. Jan tends to have a max number of participants of 10-12 attendees anyway. Just need to decide on a date in March & go from there. (Kelly & warren)
- b. **RSO Calendar** – No recent changes other than cancellation of Polar Bear (ORRC). Martin will add Roger’s virtual navigational event to the calendar
- c. **2021 Awards** - All awards are created now. ML will mail them out (Louis offered to assist ML distributing ORRC awards if needed). Bruce is donating a trophy for the permanent Co-driver award.
Novice award will be renamed Jeannie MacGillivray Novice Award and there will be a permanent plaque along with individual Novice awards send out yearly (as usual) bearing the same title.
- d. **RSO AGM Mar 19** –
 - i. Elections are VP Navigational, Secretary & Trustee (to replace Pete Gulliver who has been in the role since 2016). AGM notification, proxies etc will go out before Feb 17th (30 days prior). Louis Cabardos is willing to run again for VP Navigational. Kelly M is willing to run again for Secretary. Roger S is willing to put his name in for the Trustee position. Pete Gulliver has served the maximum of 2 consecutive terms & must step away for a year before being allowed to be voted back into a trustee position.

- ii. Justin Cohen has agreed to host assist with the running of the AGM as with previous virtual RSO AGMs we have held.
- iii. All documents are ready to be sent out on Feb 17 – just waiting for the Directors Reports for the delegates package. Deadline for Directors Reports is end of Feb
- e. **OPRC 2022 Rule Set** – Kelly, Martin, Brandon & Bruce discussed any changes needed for the current OPRC ruleset for 2022. The only changes that appear to be needed is the removal of a section of the tie-breaker rules as it is no longer applicable. Kelly will update the rule set for 2022 and send out to the BOD for approval.

6. Navigational Rally Report – Louis

A bit of a disappointing start to the Navigational season having to postpone the first event and cancel the second. However, Louis is certain that once the events get rolling they will get a good season in. The awards are all ready to go out.

7. Performance Rally Report – Brandon –

- a. **Performance Rally:** Rally Perce Neige has been postponed until April. Warren is still working on trying to get an event at Shannonville – waiting to hear back from the track owners regarding possible dates.
- b. **RallySprint** 2 events planned for this year so far – one hosted by KWRC and one by MLRC
- c. **RallyCross** - AT the club level this is going very well. MCO has already hosted 2 events so far in 2022. MLRC's first event is planned for Feb 27 and KWRC rallycross weekend is planned for Feb 12/13.
Rallycross Championship – plans for this have been bumped to 2023 – was decided that it would promote a lot of regional travel & therefore have pushed it back another year to when hopefully restrictions will be lighter.

8. Legislative Affairs Report – Alasdair – no report

9. Scrutineer's report – Chris Krepski - .Chris has been continuing to answer questions concerning caging and logbooking new vehicles. Ryan H will be unable to assist with checking cages/logbook applications going forward so we are currently looking for a few more regional folks to do this. Steve Van Rees is available in the KWRC area if needed. Our current list of scrutineers are very much Ottawa based, so more ideas needed for the GTA/KW area. If anyone has any suggestions please contact Chris.

10. Equipment Managers report – Ross Wood Nothing to report

11. Growth Initiatives –

- a. **Motorama** – Bruce L questioned whether the group thought that having a booth at Motorama was worth it. The event is planned for April 29-May1. There is a lot of work involved and although we had some good interest for the first couple

of years, we haven't really seen the advantages of having a booth there. Everyone agreed that it wasn't really worth the time and money to have a presence there.

12. New Business

- a. **RallySafe Training – Ross** CARS has asked regions/events to put forward the names of people who might wish to train on the RallySafe equipment in order to help oversee it at events. Ross put together a list of 9 people that he'd like to invite to complete the training. Martin L would like to be added to the list as well as Brandon P. Ross's original list consists of the ON timing team, Roger S, the Newells and some of the Tall Pines committee. The training will be virtual and also at events. Ross will send out the invites to the folks on his list.
- b. **Incorporation Papers** – Bruce L currently has these plus other documents in his possession. It was decided that these should probably stay with the books and Bruce will organize getting them to the Treasurer.

13. Club News –

- a. **Kitchener–Waterloo Rally Club (KWRC) (per Martin Loveridge)** The KWRC 2021 Awards have already been distributed. Ian Wright was the recipient of the Most Outstanding Member award.
RallyCross – Major changes at the track. Eagles Nest Motorcross Park has offered KWRC the use of 2 additional fields that will work very well for winter rallycrosses & they will have to see what the conditions are like for the summer. They have been told they can use the fields for as many events as they want. First rallycrosses will be on the Feb 12/13 weekend
- b. **Motorsport Club of Ottawa (MCO) (per Will Arnold)**. No update
- c. **Maple Leaf Rally Club (MLRC) (per Bruce Leonard)** Not much to report. Tall Pines Committee held their virtual debrief meeting – Identified items to improve and talked 2022 route.
First rallycross of 2022 is at the end of Feb – someone will be heading down to Free Flow to make sure the location is ready to go.
- d. **Ottawa Sports Car Club (OSCC) (per Mike Koch)** No update
- e. **Peterborough Motor Sports Club (PMSC) (Per Louis Cabardos)** – PMSC is going ahead with Ice Racing – Feb 6th will be the first event. All the rallycross dates have been set up and they have 2 ORRCs in the works. The autocross season has not yet been planned out but it will definitely go ahead for 2022. No sprint or performance events planned. 2021 PMSC awards were presented last week.
- f. **St. Lawrence Automobile Club (St. LAC) (per Robert Switzer)** - No Report
- g. **Subaru Performance Drivers' Association (SPDA) (per Trevor Hancher)** Virtual AGM planned for Feb 27. No details out yet.

The Spring Driving clinic was supposed to go ahead at a new venue but it is likely to be cancelled due to covid restrictions.

No Winter Maintenance Rally (ORRC) is still a possibility for later in the year – Trevor is still thinking this over.

h. **Toronto Autosport Club (TAC) (per Graham Tullett)** No report

14. **Next Meeting - AGM March 19th**

Next RSO Meeting March 28th

Meeting adjourned at: 9pm