



## Approved Minutes

### RSO Board/Executive Meeting – February 13th, 2017 Minutes

LOCATION – Teleconference – Meeting @ 7:30pm

NAME	POSITION	PRESENT
Bruce Leonard	President	YES
Darryl Malone	CARS Rally Director for RSO	YES
Warren Haywood	Vice-President – Performance Rally	YES
Darin Mayes	Vice-President – Navigational Rally	YES
Kelly Mathew	Secretary	YES
Pete Gulliver	Treasurer	YES
Ross Wood	Executive Assistant / Equipment Manager	YES
Roger Sanderson	Webmaster	
Steve van Rees	Chief Scrutineer	
	Growth Committee	
Alasdair Robertson	Legislative Affairs	
Bob McCallum	BEMC Club Representative	
Martin Loveridge	KWRC Club Representative	REGRETS
Mike Koch	MCO Club Representative	
Derek Vincent	MLRC Club Representative	REGRETS
Pete Gulliver	PMSC Club Representative	
Robert Switzer	St. LAC Club Representative	
Bryce Deathe	SPDA Club Representative	YES
Dietmar Seelenmayer	TAC Club Representative	

## Agenda

- 1. Approval of/additions to agenda** – Approved as written. Gulliver/Haywood. Unanimous. Carried
- 2. Approval of the minutes of the last meeting (January 16th)** – Approved as written. Mathew/Haywood. Unanimous. Carried

3. **Treasurer's Report – Pete** Financial documents were sent out in advance . Moved for approval of the financial documents as distributed. Gulliver/Mathew. Unanimous. Carried

4. **CARS update – Darryl Malone**

- Subaru signed on for another year
- Working on Dirtfish sponsorship
- 3 year contract for Bowes Media for CRC
- Currently an Appeal process under way for an infraction at Tall Pines
- FIA licenses no longer good enough, need a CARS license (number of regular competitors now have FIA license)
- New Stewards manual approved, to be released soon
- New CARS door panels to be for sale soon
- CARS Technical Director process under way, three candidates, board has chosen, announcement shortly
- Next CARS board meeting Wednesday Feb 22

5. **Old Business –**

- RSO Website & OPRC Results 2016** – OPRC 2016 Results are final & posted on the website. RSO new website is now up to date & any suggestions for the site appreciated
- HAM Radio course – Ross** – Has been in discussion with instructors – may organize it a little differently this year – Location probably Toronto. Date to be discussed.
- Motorama** – Growth committee organizing this – Chris Martin's car will be there & currently organizing staffing and equipment. 3 exhibitor tickets available per day – costs after that are \$20/day or \$50 weekend pass. Kelly to send out list of times to BOD when help is required. Organization is well under way.

**ACTION: KELLY TO SEND TIME SCHEDULE TO BOD FOR THIS EVENT ALONG WITH VOLUNTEERS SO FAR**

**d. AGM**

- i. **Notifications** - To be sent out by Feb 16 – ready to go, just need a couple of bits of information

**ACTION: KELLY TO SEND OUT AGM NOTIFICATION**

- ii. **Times** – 9:15am registration open. 10am AGM starts. 1230pm Social before awards 1pm lunch/awards
- iii. **Director's Reports** - Need them for the delegates package & RSO website – deadline Feb 28

**ACTION: DIRECTORS TO HAVE REPORTS TO KELLY BY FEB 28/17**

- iv. **2016 Club Membership Lists** – still need TAC, SPDA & BEMC – Bryce will have SPDA sorted out soon with the help of Trevor.
- v. **Awards** –
  - 1. **Plaques** - Warren to send list of OPRC winners to Bruce for plaques – Darin to send list of ORRC winners to Bruce for plaques – Bruce to order plaques -
  - 2. **Invitations** – Warren to send invitations to OPRC winners, Stewards, Event organizers & Sweep. Darin to send invitations to ORRC Winners & event organizers

**ACTION: WARREN TO SEND OPRC WINNER LIST TO BRUCE FOR PLAQUES**

**ACTION: DARIN TO SEND ORRC WINNERS LIST TO BRUCE FOR PLAQUES**

**ACTION: WARREN TO SEND LUNCH INVITATIONS TO OPRC WINNERS, STEWARDS, SWEEP AND EVENT ORGANIZERS – HAVE THEM REPLY TO KELLY**

**ACTION: DARIN TO SEND LUNCH INVITATIONS TO ORRC WINNERS AND EVENT ORGANIZERS – HAVE THEM REPLY TO KELLY**

**ACTION: BRUCE TO ORDER PLAQUES**

**6. ORRC Report – Darin**

Frostbite rally couple of weeks ago. 15 entries. Went well.

**7. OPRC Report – Warren**

- a. Rally Perce Neige was a week ago. Went very well. 11 OPRC entries, won by Jeremy Norris/Brian Johnson. Only 1 mechanical DNF. Very good competition. Results will be

updated tonight and sent to Bruce for posting online – Darin to email Warren with regards to live updating the website – minimize steps.

- b. LHFR – Council meeting this evening at which Vince Landreville (LHFR organizer) was present.

c.

Vince joined the meeting later to update on the council meeting:

The decision with regards to allowing the event to run was deferred by the council until March 7<sup>th</sup>, as they have 3 items that they want to look at in more depth, with regards to ownership of Ranger Camp Rd, community consultation and road damage fees. Council do not seem interested in having the event there. Currently want deposit of \$2500 for road damage but that isn't a maximum – they have left it so they can assess the damage after the event.

**MOTION: NEGOTIATIONS WITH THE LANARK COUNCIL WILL INVOLVE CAPPING THE ROAD DAMAGE COSTS AT \$2500. MALONE/MATHEW. UNANIMOUS. CARRIED.**

Vince will approach the Lanark Council with a maximum of \$2500 for road damage costs. This is purely due to the amount of work already put into the event. Future events will have to be re-evaluated as \$2500 road damage costs is too high.

RSO points of contact for LHFR organizer – Warren, Bruce & Ross.

#### **8. Legislative Affairs Report – Alasdair**

#### **9. Scrutineer's report – Steve van Rees, Chief Scrutineer**

#### **10. Equipment Managers report – Ross Wood**

- a. **Timing equipment**- Ross had a meeting with the Newell's recently to discuss the timing equipment and everything went well
- b. **Rally Perce Neige** - no issues with the equipment, just some miscommunication with a few marshals that did not want to listen to the timing team.

#### **11. Growth Initiatives – see motorama earlier**

#### **12. New Business –**

- a. **Stale Dated Financial Instruments – Pete** – Records from 10 years ago need to be disposed of but requires a motion. Reviewer of the Books, Dennis Wiarton, recommends anything over 8 years be disposed of.

**MOTION: RSO WILL DISPOSE OF ANY FINANCIAL PAPERWORK OVER 8 YEARS OF AGE. GULLIVER/MATHEW.**

Discussion: We should keep year end reports – suggestion to amend motion to include “with the exception of year end reports”. Approved as amended. Unanimous. Carried.

**RSO will dispose of any financial documents over 8 years of age, with the exception of year end reports.**

- b. PMSC Requests Road Damage Levy be waived for PMSC Rally Sprints** – PMSC request that their planned Rally Sprint be exempted from paying Road Damage levy for Sprint. Agreement for rental of a private facility includes road damage repairs and no damage claims will be coming to RSO. This is much the same as Shannonville Stages rally which was also exempted from Road Damage levy. - We need to have this exemption approved ASAP as we move ahead with planning for Rally Sprints

**MOTION: PMSC’S PLANNED RALLY SPRINT IS TO BE EXEMPT FROM PAYING ROAD DAMAGE LEVY TO RSO. GULLIVER/MATHEW**

Discussion: Rental fee covers road repairs after the event. As long as RSO will not have to pay any road damage cost.

Unanimous. Carried.

- c. Rallysprint Rule Changes – Proposal for CARS Rules Committee** – Document containing a number of recommendations that RSO would like to put to the CARS Rules Committee for further investigation with regards to the current Rallysprint Rule Set. Discussion was had on several points in the recommended rule change document. The document will be sent to the BOD for final approval and then forwarded to CARS president John Hall & the Administrative Rules Committee.

**ACTION: KELLY TO MAKE FINAL CHANGES TO THE RECOMMENDED RULE CHANGES FOR RALLYSPRINT & FORWARD TO BOD FOR FINAL APPROVAL – THIS WILL THEN BE SENT TO JOHN HALL**

**13. Club News –**

- a. British Empire Motor Club (BEMC) (per Bob McCallum)**
- b. Kitchener–Waterloo Rally Club (KWRC) (per Martin Loveridge)**
- c. Motorsport Club of Ottawa (MCO) (per Mike Koch)**
- d. Maple Leaf Rally Club (MLRC) (per Derek Vincent)**  
Polar Bear Rally this weekend – still looking for workers but recent social media posts have drummed up some help.
- e. Peterborough Motor Sports Club (PMSC) (per Pete Gulliver)**

- f. St. Lawrence Automobile Club (St. LAC) (per Robert Switzer)**
- g. Subaru Performance Drivers' Association (SPDA) (per Trevor Hancher)**
- h. Toronto Autosport Club (TAC) (per Dietmar Seelenmayer)**

Meeting adjourned at: 9:35pm

**NEXT MEETING: RSO AGM March 18<sup>th</sup>, 2017**