



Approved Minutes

RSO Board/Executive Meeting – Oct 4, 2016 Agenda

LOCATION – Teleconference – Meeting @ 7:30pm

NAME	POSITION	PRESENT
Bruce Leonard	President	Yes
Peter Watt	CARS Rally Director for RSO	Regrets
Warren Haywood	Vice-President – Performance Rally	Yes
Darin Mayes	Vice-President – Navigational Rally	Yes
Kelly Mathew	Secretary	Yes
Pete Gulliver	Treasurer	Yes
Ross Wood	Executive Assistant / Equipment Manager	Yes
Roger Sanderson	Webmaster	No
Steve van Rees	Chief Scrutineer	No
	Growth Committee	
Alasdair Robertson	Legislative Affairs	No
Bob McCallum	BEMC Club Representative	No
Martin Loveridge	KWRC Club Representative	Yes
Mike Koch	MCO Club Representative	No
Derek Vincent	MLRC Club Representative	Yes
Pete Gulliver	PMSC Club Representative	Yes
Robert Switzer	St. LAC Club Representative	No
Trevor Hancher	SPDA Club Representative	Yes
Dietmar Seelenmayer	TAC Club Representative	No

Agenda

1. **Approval of/additions to agenda – Addition to New Business:**
 - a. **CARS Regional Rally Rep (ON) Election**
 - b. **Growth Committee Budget – items for discussion (Warren)**

Moved as amended. Gulliver/Haywood. Unanimous. Carried.

2. **Approval of the minutes of the last meeting (August 16) – Moved as presented.**
Mathew/Mayes. Unanimous. Carried.

3. **Treasurer's Report – Pete** Distributed prior to meeting. Only thing currently owing is levies from 12 OPRC vehicles at Defi. Moved for acceptance of the Treasurer's Report as submitted. Gulliver/Mathew. Unanimous. Carried.
4. **CARS update – Peter Watt**

Report to the RSO Board
CARS Sept 1 Meeting and Activities
For the October 2016 RSO Meeting

This was quite a busy meeting with several important issues to consider. Please feel free to contact me for any clarification

Meeting of Sept. 1, 2016:

- a. Finances for third quarter again feeling setback of addition of 7 th event. A draft budget will be prepared for presentation and discussion at October 5 meeting. CARS revenues must increase so options being explored.
Subaru contract expires this year so those negotiations must begin soon.
- b. CRC as reported by National Series Manager.
 - i. Defi Ready to go
 - ii. Pacific Forest regs received and 2 stewards appointed
 - iii. Tall Pines regulations have been received
 - iv. PFR, Kananaskis, and Big White will be using RallySafe
 - v. Any changes to regulations after publication must be made by bulletin with stewards' permission. DO NOT make regulation changes after publication.
- c. Based on requests for from the two snow events in the CRC to clarify the possible future use of WRC Studded tires, the board and the organizers unanimously decided to maintain our present rule set. It was agreed that some clarifications may be necessary as well as a method to improve compliance checks at events
- d. Application to use CRC logo on team apparel is on the CARS website.
- e. Tech director had meaningful meeting with regional directors. Warren can report.
Purpose of the meeting was to pull together the regions and talk tech protocol, to help develop consistency across the country. One of the key discussions was the role of the technical inspection/scrutineering at an event. It was determined that it's not for 'class policing' but for safety of crew & vehicle. If there is time once safety items have been evaluated, then class related items can be observed. The aim is to reconvene after Tall Pines and look over some rules for 2017.
- f. Cars with US Logbooks OK as long as vehicle meets the CARS rules for the class (regardless of owners' citizenship/nationality.)

- g. Safety Templates are finalized and available on the CARS website in both English and French.
- h. President reported that CARS website deficiencies corrections are almost complete.
- i. The RSO Region Rally Director's proposal for developing a series of protocols surrounding the use of vehicle tracking was not discussed at this meeting. I personally feel this is a very necessary item to be addressed before the next event.
Trackers can be used both to track cars and as a tool by organizers to keep on top of how the event is running, scheduling course cars etc. We need a list of protocols for certain uses of the tracker: tracking, tracker placement, organizer tool, use of SOS. Important to note that if it becomes a piece of 'Safety Equipment' instead of just a tracking tool, it can never be removed. Technically, if it fails during an event & can't be fixed, it could potentially cause the cancellation of an event if it's a safety aspect. If CARS do not wish to develop a set of protocols, RSO will develop their own, for use within their series. Ross Wood would like to be a part of this. Peter Watt had made the original suggestion. RSO will back the Regional Rally Directors proposal to CARS for developing a series of protocols for the tracking system.
- j. Stewards' Manual only needs a couple more hours work by Terry and Alasdair to be complete.
- k. RSQ/CRQ/CARS situation was finalized
 - i. Eric Tremblay and the CRQ organization have had their affiliation with CARS and ASN Canada revoked effective Sept. 1, 2016.
 - ii. All registrars must be aware that Canadian residents must possess a CARS licence to compete in CARS sanctioned events. A Canadian resident cannot compete on a RA, ARA, or NASA licence and a permit to compete. All are free to join a CARS affiliated club and possess a CARS licence.
 - iii. A new RSQ/CARS sanctioned regional series has been formed for Quebec regional competitors.
- l. Nominations for the position of 2017 CARS president and 2017-2018 Region Rally Directors (in affected areas (RSO) (ARMS) will be sent from the CARS office.
- m. Terry (on behalf of ASN) and Peter (on behalf or CARS) will attend the Motorsport Hall of Fame ceremony for the induction of Antoine Lestage.
- n. There was a brief discussion that all events including Navigational events require a safety plan. A draft navigational safety plan was distributed after the meeting which I will send to the board, club presidents, and as many organizers as I can find addresses for. I'd like your feedback before the end of the month of September. These things often become mandatory if there is no discussion so I need your input.
All feedback from the Navigational community in Ontario was negative with regards to this idea. They feel it's unnecessary and just makes more work for them.

Respectfully Submitted: Peter Watt

5. Old Business –

- a. **EZ Track update – Rallye Defi** – Didn't hear much about it from Defi. It was, however, used by CDNRally & OPRC for media related tent in Defi Service park. Tent included tracking system on big screen TV as well as social media platforms and 2016 OPRC footage on other screens. Attracted some great attention.
- b. **RSO Website – Darin** – Darin has been working on a new RSO website. Nothing too flashy, just fresher, more modern look than the old site. Easy to navigate and easy to update. Just need to source a new service provider and RSO will pay the monthly fees associated with it. Darin has a few more things he'd like to update. Some images & info he needs to add (& will reach out for help with it) –
Timeframe? – Will update, switch to correct provider, add content, send to BOD for approval and then publish. Hopefully before Pines.
 - i. **Results** - Overall results are currently on the website, however, there have again been some last minute changes and they will need to be updated again before Pines.

ACTION: NEW LOOK RSO WEBSITE TO BE UPDATED & SENT TO BOD FOR APPROVAL – LAUNCH PRIOR TO TALL PINES RALLY – NOVE 26TH 2016 - DARIN

ACTION: RESULTS NEED TO BE UPDATED AGAIN WITH REGARDS TO NEW ADDITIONS TO OPRC CHAMPIONSHIP – BRUCE & WARREN

- ii. **Seeding** – Warren still working on this with J.Hall. Pretty confident by 2017 we will have a mirror image of the CARS speed factor system with regional content – It's just a little more work than we originally thought.

ACTION: RSO SPEED FACTOR SYSTEM TO BE COMPLETED FOR 2017 OPRC SEASON -WARREN

- c. **Rally Sprint Rule Change Recommendations for CARS:** - Document has been circulated to RSO Board for final approval to send to CARS with our recommendations. Everyone to look over the recommendations and bring back their opinions. Do we want to remove any, change them, add more? Board members to look over the document; make suggestions & we will discuss and finalize at next meeting.

ACTION: BOARD MEMBERS TO READ OVER THE RALLY SPRINT RULE CHANGE RECOMMENDATIONS AND BRING OPINIONS TO NEXT MEETING TO FINALIZE DOCUMENT TO SEND TO CARS - ALL

- d. **HAM radio course** – Nothing organized yet. Roger hasn't heard of anyone interested in taking part in the course. He suggested to do it in 4 evenings over two weeks, and closer to KW/GTA. Possibly less than 4 nights if people study well. May be pretty tight timewise to do before Pines now but Ross will contact instructors to discuss organizing course

ACTION: ROSS WILL CONTACT COURSE INSTRUCTORS RE: SETTING DATE FOR THE NEXT COURSE

e. **2016 AGM Location for March 2017** - Georgetown location that Bruce was looking into won't work. Do we just stick with Peterborough?

Date set for March 18th 2017

f. **Scrutineer Volunteers** – Suggestion made to have scrutineer training at Pines, but we usually have a few new trainees here anyway.

g. **OPRC & ECRC** – Event organizer & MLRC Club president Derek Vincent brought a suggestion to the meeting of having a discussion with RSO BOD, OPRC GC and Event organizers with regards to the pros & cons of OPRC events being involved in the ECRC for 2017. Black Bear Rally didn't see an advantage to being part of the ECRC in 2016 & would have preferred to put the money they paid for that series, into the OPRC. First we need to find out what direction the ECRC is going in for 2017 and what Events will benefit from by being a part of it. A meeting will then be schedule with RSO BOD, Event organizers and others who wish to be a part of it to discuss 2017. – **need to have this done before Tall Pines to enable organizers time to prep for 2017**

ACTION: BRUCE TO CONTACT MIKE KOCH WITH REGARDS TO THE PLANS FOR THE 2017 ECRC, WHEN THEY NEED AN ANSWER FROM CLUBS WITH REGARDS TO PARTICIPATION & ANY OTHER DETAILS.

ACTION: SCHEDULE DISCUSSION WITH OPRC EVENT ORGANIZERS, RSO BOARD AND OPRC GROWTH COMMITTEE WITH REGARDS TO OPRC & ECRC FOR 2017 – AIM TO HAVE THIS TAKE PLACE BEFORE TALL PINES SO ORGANIZERS CAN PLAN FOR 2017

6. **ORRC Report – Darin**

3 navigational events since the last meeting

- a. PMSC Fall Ball rally – small event, club level, 6 entries – went well
- b. KWRC SNATR#5 – in Elora. 12 entries. Ran out of the casino. Went well
- c. No Winter Maintenance Rally – Caledon area. 10 entries. Not a great turnout, more novices needed. Event ran very well and received great feedback, but perhaps need to advertise more in advance?

Promotion in general needs to be improved for navigational events, and perhaps we can run more entry level to get more people involved in the sport.

Upcoming events:

- KWRC SNATR#6 in a couple of weeks. First time organizers & they have done a great job so far.
- PMSC President's Prize Rally in November – Darin having trouble contacting organizers – Pete to forward contact info.

Darin will also contact Kurt Seelenmayer at TAC to see if they are going to revive January Jaunt – if not, KWRC will organize one in that time period.

7. OPRC Report – Warren

- a. **Defi Update (including Podium update)** – Warren checked in with a number of OPRC competitors at Defi & and got some good feedback with regards to the scheduling. Unfortunately some stage mileage was lost due to cancellations (security & communications issues).

With regards to the Podium - there was an overall OPRC podium, no 2WD. End count was 12 OPRC competitors. Originally 9 at the start of the event but some issues with entry info and final count was actually 12. This did have some negative impact with regards to the CDNRally footage, as they were limited on the footage of a couple of teams (didn't know they were OPRC & therefore didn't focus on them) – They will, however, do their best to ensure everyone has coverage.

If Defi is on 2017 OPRC calendar, we need to make sure podium expectations are known (especially as organizing team may change)

- b. **Tall Pines**- Next OPRC event. Supp Regs are now out.
- c. **LHFR 2017** - looks like it will be quite different next year – in a good way.
- d. **Ian Crerar** – Warren just wanted to point out the great achievement of long time OPRC competitor and supporter Ian Crerar in the 2016 Tour De Corse last weekend.

8. Legislative Affairs Report – Alasdair

9. Scrutineer's report – Steve van Rees, Chief Scrutineer

10. Equipment Managers report – Ross Wood

- a. Tape – bought 17 rolls from CARS (one type we can't get from our regular supplier)
- b. Trailer – slowing getting fixed
- c. Timing Team at Defi – Fantastic!

11. Growth Initiatives –

- a. **OPRC Website** – Ownership switched over to RSO. Pretty basic at moment, few more changes to be made until we publish it. Should be before Pines.
- b. **CARS Support of Regional Content on Social Media** - The growth committee would like RSO's approval for the Regional Rep to specifically request that the CARS/CRC shares OPRC media (event round up videos) on the CRC/CARS Facebook pages. Not just media sharing on the website but shares the videos that are released by CDNRally

ACTION: GROTWH COMMITTEE WOULD LIKE CARS TO SHARE OPRC FOOTAGE (& OTHER REGIONAL MEDIA) THROUGH CARS FACEBOOK AND TWITTER FEEDS.

- c. **Old Business – Video Sponsorship update.** – Still looking for a couple of sponsors for the final events – Have reached out to Martin Donnelly

ACTION: WARREN TO TOUCH BASE WITH PETER MAC RE: M.DONNELLY INVOLVEMENT

12. New Business –

- a. **First Aid Course** – We should try to organize a course in January & advertise soon so competitors can be prepared for the season & have their licences organized.

ACTION: WARREN TO CONTACT JAN WITH REGARDS TO HOSTING A FIRST AID COURSE IN JANUARY 2017

- b. **Road Damage Fee for Rally Sprint (Ross)**- Currently no fee however, MLRC did contribute towards a road damage fee with regards to the MLRC Rally Sprint. More discussion needed on the subject

Will be added to the agenda for the budget meeting at the end of the year

ACTION: ADD RALLYSPRINT ROAD DAMAGE FEE TO BUDGET AGENDA FOR DISCUSSION

- c. **Rule Changes for 2017** – Couple of rule changes up for discussion for 2017 – biggest item of discussion is ‘Should the OPRC be an open championship?’ – thereby eliminating any eligibility issues. Powerstage also needs to be removed from the rule set. A separate email thread with regards to 2017 Rule set will be initiated.

ACTION: WARREN TO START EMAIL THREAD WITH REGARDS TO 2017 RULE SET – SPECIFICALLY SCORING, ELIGIBILITY AND PROSPECT OF THE OPRC AS AN OPEN CHAMPIONSHIP

- d. **Election of the CARS Regional Rally Representative (ON)** – Regional Rep is up for re-election at the CARS AGM in 2017. RSO will be putting forward a Club nominated candidate for the position. It is the job of the RSO Secretary and Treasurer to organize this procedure.

A list of nominees is due by November 1st. These will then be distributed to the Clubs & voting should be completed by Nov 31 2016. The final candidate from this process will be presented to the CARS Board at the AGM as the Club nominated candidate for the position.

ACTION: KELLY & PETE G TO WORK ON GETTING THE NOTIFICATION OF THE UPCOMING NOMINATION PROCEDURE OUT TO CLUBS - WILL BE COMPLETED OVER THE NEXT WEEK

- e. **Growth Committee Budget Items** – The growth committee was looking into pricing for large OPRC flags to use as a visual aid at events and podiums etc. However, it would be \$800 for 2 flags & it was considered too expensive. Bruce to look into Velcro banners that can be applied to tents instead

Ross also reminded the OPRC GC to contact Tall Pines with regards to reserving space in service for the Media Tent – Derek has contact info for the Pines sponsor with regards to tents. – will pass along

ACTION: BRUCE TO LOOK INTO VELCRO BANNER PRICING

ACTION: NEED TO RESERVE SPACE IN SERVICE FOR OPRC/CDNRALLY MEDIA TENT

13. Club News –

- a. **British Empire Motor Club (BEMC) (per Bob McCallum)**
- b. **Kitchener–Waterloo Rally Club (KWRC) (per Martin Loveridge)**
- c. **Motorsport Club of Ottawa (MCO) (per Mike Koch)**
- d. **Maple Leaf Rally Club (MLRC) (per Derek Vincent)**
- e. **Peterborough Motor Sports Club (PMSC) (per Pete Gulliver)**
- f. **St. Lawrence Automobile Club (St. LAC) (per Robert Switzer)**
- g. **Subaru Performance Drivers' Association (SPDA) (per Trevor Hancher)**
- h. **Toronto Autosport Club (TAC) (per Dietmar Seelenmayer)**

Meeting adjourned at: 10:21PM WH/KM

14. Next Meeting – Monday November 14th 7pm