



Approved Minutes

RSO Board/Executive Meeting – May 19th 2016 Minutes

LOCATION – Teleconference – Meeting @ 7:30pm

NAME	POSITION	PRESENT
Bruce Leonard	President	Yes
Peter Watt	CARS Rally Director for RSO	Yes
Warren Haywood	Vice-President – Performance Rally	Yes
Darin Mayes	Vice-President – Navigational Rally	Yes
Kelly Mathew	Secretary	Yes
Pete Gulliver	Treasurer	Yes
Ross Wood	Executive Assistant / Equipment Manager	Yes
Roger Sanderson	Webmaster	regrets
Steve van Rees	Chief Scrutineer	
Jeremy Norris	Growth Committee	
Alasdair Robertson	Legislative Affairs	Regrets
Bob McCallum	BEMC Club Representative	
Martin Loveridge	KWRC Club Representative	Yes
Mike Koch	MCO Club Representative	Yes
Derek Vincent	MLRC Club Representative	Yes
Pete Gulliver	PMSC Club Representative	Yes
Robert Switzer	St. LAC Club Representative	
Trevor Hancher	SPDA Club Representative	
Dietmar Seelenmayer	TAC Club Representative	
Kevin Devries	RSO Club member	yes

Agenda

1. **Approval of/additions to agenda –**
 - a. **CDN Rally Agreement**
 - b. **Regulation 6.11 Car Safety in Ontario**

Approved as amended. Gulliver/Haywood. Unanimous. Carried

2. **Approval of the minutes of the last meeting (April 11) –** Approved as written. Mathew/Gulliver. Unanimous. Carried

3. **Treasurer's Report – Pete** Financial documents were sent out ahead of time. Not included on the report are the 2 cheques received for OPRC video sponsorship. The Road Damage fee for LHFR has gone through and we will wait to see if the township sends other invoices.

Motion to accept the Treasurer's report as submitted. Gulliver/Watt. Unanimous. Carried

4. **CARS update – Peter Watt**

Report to the RSO Board of CARS Meetings and Activities

There was no CARS Meeting in April.

The May 2 meeting had only a couple of items of possible likely interest for the RSO board.

- a. Of more immediate interest, the Drafts of the Performance Rally and Rally Test safety plans were released. Copies of both are attached. While the Performance rally plan draft template applies only to National Events, the regions likely could and should adhere to the general outline provided. The National Organizers' Representative (Ross) is soliciting input from his advisors before final adoption of the document. The Draft Test Day document will be utilized by the Regions. Feedback was welcomed.
Some discussion that it may be difficult for some events to adhere to these templates as it could entail a lot of work
- b. An incident at a recent US event has heightened the need for all media to adhere to the media safety plans although it is generally thought that this issue was pretty much a force majeure.
Currently, the Canadian Media Safety Guidelines – as long as they are followed – are sufficient.
- c. The CRQ has requested permission to run a Rally Moto at the Saguenay event. This was granted with the same conditions as existed last year.

That is pretty much it for the director's report for May. 19, 16

Respectfully Submitted,
Peter Watt

5. **Old Business –**

- a. **OPRC Competitor Survey** – no update
- b. **RSO Scrutineers** - Need to compile the list of scrutineers to give to event organizers. Also need to make sure Clubs know to nominate a couple of people to train as scrutineers.

ACTION: BRUCE TO PUT TOGETHER THE CURRENT SCRUTINEER LIST (FOR HELP SEE ROSS'S LIST FOR TALL PINES)

ACTION: SUGGEST TO CLUBS THAT THEY NOMINATE A COUPLE OF PEOPLE TO TRAIN AS SCRUTINEERS

- c. **EZ Track** – The agreement is signed with Mark Williams, and the insurance company has acknowledged that the equipment is covered. There were a total of 27 units used at LHFR (20 cars + course cars)

Wasn't used to its full potential at LHFR - can be a useful tool for the clerk of the course, by keeping track of how the event is running compared to the schedule. Mark and CDN rally wanted to use the system tracking and timing, but there seemed to be a miscommunication with regards to correct stage starts & finishes and they didn't have the correct information to make this work.

The system worked well.

ACTION: NEED TO MAKE SURE THERE ORGANIZERS KNOW TO HAVE START & FINISH CO-ORDINATES AS WELL AS WRITTEN DESCRIPTIONS, SO WE CAN PROVIDE EZTRACK AND CDNRALLY WITH THE INFO THEY NEED.

- d. **OPRC Door Cards – Warren** Door cards will have less of an impact at this point in the season as there are only 2 standalone events left (and they can't be used for joint national/regional rallies). We need to look into it more for next year.

- e. **Triangle training video** – Bruce contacted Adam Dowsett for his opinion and help with regards to the triangle training video. The video needs to be short and to the point, and made available for event registrars to link to, as well as discussing the rules in Novice meetings.

One suggested idea was to have a scenario demonstrated on recce with a vehicle and correct triangle placement on the stage.

As much as we'd like to have the video up and running by the next event, it may be more productive to research diagrams or graphics for a visual presentation at the next regional novice drivers meeting. (could also be discussed at the regular drivers meeting) Another video idea for the future is to address the use of the OK sign v's Red Cross

ACTION: BRUCE TO CONTACT ADAM TO SEE IF HE WILL HELP GET THIS STARTED

ACTION: BRUCE TO CONTACT PETER MACDONALD WITH HIS IDEAS FOR THE STORY BOARD AS PETER ALREADY HAS HALF OF IT WRITTEN UP

f. **RSO Website –**

- i. **Scoring** has been update.
- ii. **Bylaws** have been updated and posted.
- iii. **Contact list** will be made visible again.
- iv. **Seeding list** – The OPRC speed factor and CARS speed factor system don't follow the same system. The CARS system is not difficult but it will take a bit of work. Warren will carry on right now updating the speed factors using our regional formula and then it's ready for GCFR.

ACTION: WARREN TO ASK JOHN HALL IF CARS DATABASE IS ACCESSIBLE REGIONALLY AND WHETHER WE CAN USE IT - IT'S THEN JUST A MATTER OF INPUTTING DATA

- v. **Board History** – just needs updating with new Trustee information
- vi. **OPRC 2016 Rule Set** – Changes have been made & Warren will amend the scoring document. Warren & Bruce to discuss final change to Scoring document with regards to required standalone regional events and 'best of' number. Suggestion put forward was best 5 of 6 scores count, & competitors must compete in at least 1 regional standalone OPRC event in order to be eligible for the OPRC championship.

ACTION: WARREN & BRUCE TO DISCUSS SCORING DOCUMENT CHANGES AND MAKE ALTERATIONS TO THE WEBSITE & OPRC SCORING INFORMATION TO UPDATE COMPETITORS ON THE REQUIREMENTS

- vii. **AGM Minutes** – are now posted on the website
- viii. **Website updates** – Current website is outdated and not too user friendly. Martin and Roger have been looking into switching it over to wordpress to give it a new look

g. **Rallysprint Guidelines** – Ross will present the updated RallySprint guidelines to CARS once we have finalized our thoughts on all the points laid out in the document. It was decided to wait until after the MLRC Rallysprint in June, to give us a better idea as to what guidelines we want to pursue.

Discussion was had with regards to whether Rallysprint competitors should be allowed to use pacenotes during an event. After a lengthy discussion it was decided that:

- *RSO should suggest that organizers allow competitors to make notes during recce.*
- *RSO should suggest that events enlist the help of experienced rallyists to assist where possible, and that if they are able to, event organizers could provide modified organizer supplied notes to Rallysprint competitors. This gives them the chance to learn the noting system rather than be expected to write notes from scratch without any experience doing so.*

ACTION: AFTER THE MLRC RALLYSPRINT IN JUNE RSO WILL RETURN TO THE GUIDELINES TO MAKE DECISIONS ON THE COUPLE OF ITEMS REMAING AND PRESENT THEM TO THE

CARS BOARD AS RECOMMENDATIONS OF AMMENDMENTS TO THE CARS RALLYSPRINT RULES

6. **ORRC Report – Darin**

2 recent ORRC events. Spring Run Off (PMSC) and Blossom Rally (KWRC) – both ran well but with less attendance than we would have liked to see.

Brooke Jacobs is organizing the next event for June 18 – Discover Ontario Rally – Everything is organized and they are just waiting to verify the start location.

Standings are updated on the website but discussion is needed into the number or times you can be eligible for championship points by being an event organizer.

7. **OPRC Report – Warren**

Lanark Highlands Forest Rally – 20 entries, with 13 finishers. Great turnout from the Quebec teams, lots of new faces, and a number of them were encouraged by the fact that LHFR was part of the Eastern Canadian Rally Championship.

At the driver's meeting there was a lot of support & recognition for the CDNrally.com productions.

Results were posted once the last cars were in and they were able to provide the plaques and champagne spray at the podiums with a good attendance from all competitors and volunteers. All the competitors seemed to enjoy themselves and handing out the plaques at the podiums seem to work well.

GCFR is up next on July 9th – a new contact at the MNR is asking for different documentation than usual, so that is currently being organized. The safety plan is almost complete, with the new CARS guidelines taken into consideration. PMSC is looking for a good turnout and volunteer requests will be sent out shortly. There will be no stages in the quarry itself this year but it will be the new location for Headquarters & transits will only be on closed roads. The usual Fire Access Road will be utilized along with the 1st 4km of Loom Lake – stopping before the 'really rough stuff'. The GCFR website is up and running and looks really good.

8. **Legislative Affairs Report – Alasdair**

Regulation 6.11 Car Safety in Ontario (Highway Traffic Act) may have some impact on rallycars with regards to certifying for re-sale. Maybe something to keep in mind in the future. For more information on this follow these links:

the regulation

<https://www.ontario.ca/laws/regulation/900611>

the standard

<http://www.mto.gov.on.ca/english/trucks/pdfs/passenger-light-duty-vehicle-inspection-standard.pdf>

9. **Scrutineer's report – Steve van Rees, Chief Scrutineer**

10. Equipment Managers report – Ross Wood

a. **Timing** –

- i. the Newell Enterprises agreement for the maintenance of the RSO timing equipment & course car lights has been renewed for a two year period with minor changes
- ii. Fees to events will remain unchanged for 2016
- iii. Two timing clocks were sent to the manufacturer in England for repair and have been returned along with some LED's for the Newells to repair two of the large timing displays (official time)
- iv. We are experimenting with external antennas to try and improve the range of the transceivers that transfer the times electronically from the Flying Finish to the Finish Control
- v. New cables will be made for the RallyCross setup

b. **RSO Trailer** is due for its annual safety check

c. **Vests**– the new CARS vests have been received for marshals, security, officials and medics. These will be available for Regional events as well as CRC

d. **Signs** - signs are being made for Regional events to use to mark key stage locations – Controls, Start Lines & Flying Finishes. This will assist marshals in stage setup and competitors in recce and should avoid the problem of misplaced controls

e. **Baie Timing Team** - expert team has been confirmed and arrangements have been made with the event

11. Growth Initiatives – The agreement with CDNrally.com was distributed to the RSO Board. Some suggestions of alterations were made with regards to wording and general length of the document. Pete G has a number of suggestions and will forward them to Bruce. We need to go through it and discuss through an email thread. Kevin Devries also suggested we make a point to CDNrally.com with regards to the importance of correct competitor name pronunciation.

ACTION: RSO BOARD MEMBERS TO READ THROUGH THE CDNRALLY.COM AGREEMENT AND SUGGEST ANY CHANGES THEY SEE NECESSARY. EVENT SPONSORSHIP IN THE FOOTAGE IS ALSO UP FOR DISCUSSION.

ACTION: SEE IF WE CAN TRIM THE DOCUMENT DOWN A LITTLE AND CLARIFY HOW EVENT SPONSORS ARE INTEGRATED INTO THE VIDEO

ACTION: TALK TO CDNRALLY.COM ABOUT CORRECT COMPETITOR NAME PRONUNCIATION.

12. New Business –

a. **AGM Location** – The Board will start an email thread to discuss this. Martin Loveridge offered KWRC to host it for the 2016 AGM (Early 2017)

b. **HAM radio course** – Has been cancelled due to low registration and scheduling conflicts; will be re-offered in the Fall.

13. Club News –

a. British Empire Motor Club (BEMC) (per Bob McCallum)

b. Kitchener–Waterloo Rally Club (KWRC) (per Martin Loveridge)

This weekend of May 7th. was MCO`s Lanark Highlands and there were lots of KWRC people there both working and competing. Eric Vlassic got out the old Legacy to take fifth overall and second 4WP, Zoltan and Guy were 7th overall and first 2WD despite some rear suspension issues. Laurens Wit and Johnathan Cox were 11th overall. Gary and Kylee were only 0.4 seconds behind Zoltan with two stages to go but an electrical problem forced them into retirement. Finally Michael Ketchum ran his first event in a resurrected Mazda 323 with Savanna co-driving and were finding their pace when a failed alternator belt put paid to their efforts. A lot of thanks go to Zoltan who did much of the work of getting the car ready to campaign again.

Our 2016 Toyo Tires SNATR series was off to a good start in April with 23 cars running. We've put up a web page with details of the series and the prizes. The short story is you can score four of the six SNATR`s, need to be a member of a CARS club to qualify and we still have our tire draw at the end of the season.

Blossom was on May 14th and Dennis had a good route. 15 Cars were running, 10 ORRC and 5 SNATR only.

On the Rallycross front, Ian, Kirk and Matt and I went to Oshweken Speedway to see what could be usable there but it didn't work out. We are exploring a couple of other options.

The next SNATR is June 11th, then the BBQ and Mini-Monte on July 24th.

c. Motorsport Club of Ottawa (MCO) (per Mike Koch)

Nothing to report

d. Maple Leaf Rally Club (MLRC) (per Derek Vincent)

Currently we well into organizing the Rally Sprint on June 25th. We may need to do a single event on the day (two were planned) as the MNR has requested we are off the road by 4pm as the turtle breeding is delayed do the weather condition this spring and apparently the turtles get down to business around 5pm. We are also well underway in the planning of the Black Bear Rally and have adjusted the route to only use the lower portion of the Egan complex. We will not running any stages this year on the Peanut just on Mayo Lake, Qwirk, and Birch Lake.

e. Peterborough Motor Sports Club (PMSC) (per Pete Gulliver)

f. St. Lawrence Automobile Club (St. LAC) (per Robert Switzer)

g. Subaru Performance Drivers' Association (SPDA) (per Trevor Hancher)

h. Toronto Autosport Club (TAC) (per Dietmar Seelenmayer)

Meeting adjourned at: 10pm Gulliver/Haywood

14. Next Meeting – Tuesday July 5th @ 7:00pm