



Approved Minutes

RSO Board/Executive Meeting – March 3rd, 2015 Minutes

LOCATION – Teleconference – Meeting @ 7:00pm

NAME	POSITION	PRESENT
Bruce Leonard	President	Yes
Peter Watt	CARS Rally Director for RSO	Yes
Warren Haywood	Vice-President – Performance Rally	Yes
David Maynard	Vice-President – Navigational Rally	Yes
Kelly Mathew	Secretary	Yes
Pete Gulliver	Treasurer	Yes
Ross Wood	Executive Assistant / Equipment Manager	Yes
Roger Sanderson	Webmaster	Regrets
Steve van Rees	Chief Scrutineer	No
Vacant	Growth Committee	
Alasdair Robertson	Legislative Affairs	No
Bob McCallum	BEMC Club Representative	No
Martin Loveridge	KWRC Club Representative	Regrets
Mike Koch	MCO Club Representative	No
David Maynard	MLRC Club Representative	Yes
Pete Gulliver	PMSC Club Representative	Yes
Robert Switzer	St. LAC Club Representative	No
Trevor Hancher	SPDA Club Representative	Yes
Dietmar Seelenmayer	TAC Club Representative	No

Agenda

- 1. Approval of/additions to agenda** – Additional item under Growth Initiatives: St. Lac affiliation with RSO. Approved as amended – Watt/Maynard. Unanimous. Carried
- 2. Approval of the minutes of the last meeting (Jan 22)** – Approved as written. Mathew/Watt. Unanimous. Carried
- 3. Treasurer's Report – Pete G** Financial documents were sent out in advance. Some discussion with regards to the financial information. Future Projects Fund was added as per last RSO meeting. Motion to accept Treasurer's report as submitted. Gulliver/Watt. Unanimous. Carried.

4. CARS update – Peter Watt

March 3, 2015 Canadian Association of RallySport Report to RSO

Items of possible interest to RSO from the CARS Board Meeting of February 18, 2015

- a. **Rocky Mountain Rally date change.** Will run Oct. 31/Nov. 1 (Saturday/Sunday).
- b. **Safety Plan Templates for Rally Cross, Rally Sprint, and Test Days needed soon.** Peter volunteered to assist Terry in these if he (Terry) wishes.
- c. Nothing yet on **Recce Rules.**
- d. Some input on **web page specs** received. John will check with one potential developer for review of functional specs.
- e. **Vehicle Tracking Task Force** has met and prioritized tracking requirements. Ordering of priorities will be done soon and a RFP will be sent out.
- f. **2015 Goals approved** with addition of an MOU between CARS and Events to be added and developed.
- g. **Discussion of Rally Sprint Insurance rates.** Because of a lack of historical entry data, Rally Sprints conducted in conjunction with an OPRC event can use the OPRC per car levy. Standalone Rally Sprints and Test Days must pay the full event insurance rate (\$775). Data will be analyzed at end of year in order to develop an appropriate per car levy for 2016.
- h. A Quebec regional (Rallye Tuque) has been granted an exemption request to run up to 3 vehicles on **WRC studs** as a test to assess road damage and competitor acceptance.
- i. **Board does not approve the ECRC as originally announced.** It is to be put on hold until 2016 when regional events are to be included as mentioned in the original proposal.
- j. **Issues of sanction authority have developed in Quebec** and the CARS president is mediating and clarifying the various positions.

Next meeting scheduled for March 18, 2015.

Respectfully submitted

Peter Watt.

5. Old Business –

- a. **RSO AGM** – Mar 21 2015, meeting to start at 1030am. Lunch afterwards at Boston Pizza in Peterborough at each individual's expense. Notifications & proxy forms sent out to Exec & Club Reps Feb 20th with links to each document posted on the RSO Website. Messages posted on several forums and social media outlets to direct members to the RSO website.

Jeannie & Peter will assist Kelly at registration. Dennis Wharton currently working on reviewing the financial reports.

Directors' reports were due at the end of February. These will be posted on the RSO website, added to the Members Package for the AGM and email notification that they are online will be sent to Exec & Club Reps.

Currently online are VP Performance, and Regional Rally Director. Secretary's report is complete and will be posted in next day or two. Missing: President's report, VP Navigational, Treasurer.

No awards ceremony this year, strictly business, however, there are a couple of plaques that we still need to organize and distribute: Sponsors etc.

ACTION: WARREN TO SEND BRUCE THE LIST OF NAMES FOR REMAINING PLAQUES THAT NEED TO BE PRODUCED

ACTION: REMAINING DIRECTORS REPORTS NEED TO BE COMPLETED AND SENT TO KELLY FOR THE DELEGATES PACKAGE AND POSTING ON THE RSO WEBSITE

- b. **Promotional Postcards** Bruce & Kelly to work on putting together promotional postcards to include the new Rally Sprint discipline. Will contact Peter MacDonald with regards to a photo of the recent OPRC winner.
- c. **Media review CDN rally 2015 partnership**- Warren been in discussion with Peter MacDonald. Board agreed to give decision making role to Warren with regards to who we should approach for sponsorship. Draft of tri-fold brochure is done and will be coming to the Board for approval soon. A number of businesses have been approached with a couple showing some interest. Warren to continue with this.
Still to talk to OSM with regards to 2015.
First stand-alone event of the season is only 8 weeks away. Hopefully should have things in place for LHFR.
With regards to CDN rally coverage – Planning on same program for 2015 plus including the length of the coverage.
- d. **Vehicle tracking - EZTrack** – Pete G/Warren/Bruce LHFR on May 2 is first standalone event that we could showcase the system. Mark would need to know how many cars he is to equip at each event.

Recent communication from Mark Williams: Mark will charge RSO \$10 per car at LHFR and Deliver and Support at his own expense. He currently has 37 units ready to go and 18 more waiting on batteries. Mark has thoughts of training someone to do the installs etc. at events. He will do the programming from his home location.

For other RSO Standalones the price will be \$15 per unit plus transport. He is willing to agree that transport doesn't exceed \$200 per event

By LHFR system will have a Recce App that reports on stage recce speed violations, and live unofficial stage times displayed on the Spectator App.

Peter W to ask that CARS add to next meeting agenda the Request from RSO for CARS to assist in the cost of testing tracking equipment at the stand-alone Ontario events.

EZTrack and TSD events – Bruce would like to try the equipment for a TSD event, and see how accurate it would be and it's potential to eventually eliminate the need for manned Control Points. Pete G to contact Mark with regards to leaving 4 or 5 units with him after LHFR for testing at the Blossom Rally (give to intermediates & experts).

ACTION: PETER W TO CONTACT CARS WITH REGARDS TO REQUEST FOR ASSISTANCE WITH COST OF TESTING THE EQUIPMENT AT THE STAND-ALONE ONTARIO EVENTS

ACTION: PETE G TO CONTACT MARK WILLIAMS WITH REGARDS TO USING 4 OR 5 SETS OF EQUIPMENT AT A TSD EVENT POST LHFR

- e. **OPRC Rule Set – Warren.** Restart rule will remain in place as is. Warren wishes to set up another Round Table discussion with competitors and get their feedback on the current rule set. From here we can make adjustments where necessary. The Rule Set can easily sustain the 2015 season, but it would be good to have the input from competitors.
We need to have the rule set in place by May 2, the Lanark Highlands Forest Rally.

ACTION: WARREN TO ORGANIZE RULE SET ROUND TABLE DISCUSSION WITH OPRC COMPETITORS TO GAIN THEIR INPUT

- f. **RSO Scrutineer – Pete G** – It was decided at the last meeting that we needed to define the RSO Chief Scrutineer position that is currently held by Steve Van Rees. We have a Scrutineer job description from 1999. Pete G has contacted Steve with this description for editing.
- g. **First Aid Course – Warren** First Aid course will run. The Girl Guides facility that we usually use is unavailable. Tentative date was March 14, however, that seemed very short notice for members, so it was decided for March 28th.

Location: Foundations Private School (AKA Aurora Preparatory Academy), 81 Industrial Parkway North, Aurora.

Registration: Opens immediately and will close on March 25th.

Cost for members: \$60 with limited spaces available.

Notice will go up on forums, social media and RSO website

- h. Review General Reserve Fund – Pete G** – After discussion on the General Reserve Fund at the Jan 22 RSO Meeting, it was decided to create a non-reserve fund “Future Projects Fund” – Pete was to investigate the creation of such a fund. ‘Future Projects Fund’ added to the Financial documents for March.
 - i. Rallysprint Rules & Regulations – Ross** Completed. No further updates.
 - j. Rally Insurance – Ross** More information has come to light since the last discussion on this topic.
 - i. The initiative in Quebec to assure that all Quebec based rally cars will be insured if they travel out of province is still being worked on.
 - ii. An Ontario insurance broker, who is a rally fan, is pursuing a way of obtaining reasonable rates for insuring Ontario based rally cars.
- 6. ORRC Report – David**
ORRC Report – 3 Mar 2015

Bruce Leonard and crew put together an awesome and challenging Polar Bear Rally. Bruce has prepared an excellent summary of the rally held on February 21-22:

Thank you all for taking part in the MLRC Polar Bear Rally. It was an interesting night, with the 5 or 6 inches of fresh, un-plowed snow making the roads a challenge for even the best drivers. I know for certain that at least 4 of the 6 Expert class teams had encounters with snow banks, and Car Zero also spun on Lasswade. A good number of Novice teams hit the banks as well, with some able to get themselves out but others required assistance from Sweep. Unfortunately, one team sustained rally-ending damage to their car in Leg A. One of the checkpoint teams stayed with them to keep them warm until the tow truck arrived.

The number of entries was disappointing. In fact, cancellation was a possibility as late as Wednesday when we had 13 entries, which would just about equal the number of CP teams. As the marketing saying goes - If you liked it, tell your friends; if you didn't, tell me. We cannot afford to run at a loss repeatedly.

Thanks to Martin Loveridge and Roger Sanderson for doing the scoring and getting us the results so quickly, and to Ross Wood who did the checkpoint crew wrangling. You guys are the best!

Results are posted on KWRC's site, and will be up on the Polar Bear site shortly.
<http://www.kwrc.on.ca/2015/Results/PB15Results.html>

From Roger – ORRC results are online and up-to-date

7. OPRC Report – Warren

- a. **Results** are up-to-date and Warren will forward to Bruce.
- b. **LHFR**, May 2 – Planning is going well. Some issues with regards to organizer supplied notes and the '60 day No Practicing' rule. Provisions will be made to ensure that the supplied notes are completed by an experienced rally competitor who will not be entering the event itself. Supplementary Regulations will be out soon. Steward allocation is currently being completed.

ACTION: WARREN TO FORWARD OPRC RESULTS TO BRUCE

8. Legislative Affairs Report – Alasdair

9. Scrutineer's report – Steve van Rees, Chief Scrutineer

10. Equipment Managers report – Ross Wood

Rallye Perce Neige went well with regards to the timing & equipment. However, 2 items were damaged; 1 an easy fix, the other will be more expensive to fix but is necessary.

11. Growth Initiatives –

- a. **Postcards** – As previously mentioned promotional postcards need to be adjusted to account for the new rally discipline of Rally Sprint. Work currently being done on this.
- b. **St. LAC** – With a new executive for St. LAC, communication between them and RSO has been minimal. No response yet with regards to affiliation fees. Bruce to make contact with St. LAC.
- c. **New Club wanting to join RSO** - Peter W – An ex-PMSC member would like to form a club to organize Classic Rallies. Peter W has made him aware of the requirements, and that they need to present RSO with Corporation papers. The first step is their application to RSO.

ACTION: BRUCE TO MAKE CONTACT WITH ST.LAC

12. New Business –

- a. **Use of Uninsured and plate vehicles in OPRC Rally – Pete G** Background: GCFR with its service area etc. at quarry plans on allowing uninsured cars to compete as basically stages are all closed road along with transits so very like a race track. It has been mentioned that an uninsured vehicle not normally competing in series could influence final series points. We need clarification on this.

- b. **RSO Job Descriptions review & post online – Pete G/Kelly** - The idea in the past was to post RSO Job Descriptions to the RSO Website so that people know what is expected from each role. They need to be reviewed, adjusted if necessary and posted. Decision was made to have each individual edit their own job description and bring them back to the Board.

ACTION: JOB DESCRIPTIONS TO BE SENT TO THOSE WHO DID NOT ATTEND MEETING AND EACH ROLE TO EDIT THEIR OWN JOB DESCRIPTION AND BRING BACK TO THE BOARD

- c. **RSO HAM Course** - Ross

Through email discussion it has been decided that a HAM course is needed. Between Ross & Roger a few ideas for locations have surfaced. The HAM course is very beneficial to RSO. Currently have 6 interested participants without advertising it.

Len Arminio to assist Roger Sanderson in the delivery of the course.

Examiner is usually Justin Cohen – Ross will contact him with regards to this.

Details of the course:

Date – May 23 & 24th from 930am to 430pm

Location- Loblaws, 400 Kent Street West, Lindsay ON

Course is open to anyone. Class will be cut at 25, if more than 25 apply, preference will be given to RSO members.

Cost - \$40 per person

Rally of the Tall Pines committee has committed to subsidizing accommodation for participants of the HAM course

- d. **Appointment of regional Stewards – Peter W**

Pines – Not available yet

LHFR – In process, will be sorted by the end of the week by Warren

ACTION: WARREN TO APPOINT STEWARDS FOR LANARK HIGHLANDS FOREST RALLY

- e. **Permit documents for all rally events – Peter W** - The “Instructions To Event

Organizers” documents have already been circulated to the Board.

CARS requirements tweaked for RSO use.

The document is a list of everything that a Club will need to present with regards to both Speed and Non-speed events. (Insurance, safety plans, supp regs etc.)

RSO needs to ensure that Clubs have all their events listed on their insurance forms.

This document should go into the “Organizer’s Handbook”.

After discussion, a couple of changes will be made to the wording, Peter W will make the adjustments and post on RSO website. An email will then be sent out to organizing groups.

Changes made to ensure that organizers are aware in Non-speed events documentation requirements will include Supplementary Regulations and MAY require a Safety Plan. Each discipline/event type has an individual list of requirements. Needs to be in effect for April 1st.

ACTION: PETER W TO MAKE DISCUSSED CHANGES WITH REGARDS TO WORDING IN NON-SPEED EVENT DOCUMENT REQUIREMENTS. INSTRUCTIONS TO EVENT ORGANIZERS TO THEN BE POSTED TO RSO WEBSITE AND EMAILED TO ALL ORGANIZING GROUPS

- f. **CARS Rule Book distribution** – Peter W
Several 2015 CARS Rule Books have been distributed already. Others that still need to be sent one include: Derek Vincent (BBR) and possibly Steve Van Rees (Chief Scrutineer) - however Steve probably already has one as the OPRC season is already underway. CARS rule book is also available online on the CARS Website. French version is on the web, paper copy will be available shortly.

13. Club News –

- a. **British Empire Motor Club (BEMC) (per Bob McCallum)**
- b. **Kitchener–Waterloo Rally Club (KWRC) (per Martin Loveridge)**
- c. **Motorsport Club of Ottawa (MCO) (per Mike Koch)**
- d. **Maple Leaf Rally Club (MLRC) (per David Maynard)**

MLRC Report – 3 Mar 15

Maple Leaf Rally Club has been busy for the last month with Rallycross on Feb 1st and Mar 1st. On March 1st, there were 48 pre-registered competitors, with 43 turning up. Went very well. There was a drone there to get some excellent overhead footage and photos. Will be posted on MLRC Rallycross FB page soon.

The Polar Bear Rally on Feb 21st and 22nd . Please see the ORRC Report for Bruce Leonard's review.

The RallyCross Championship continues to run at full capacity with 38 competitors on Feb 1st and 46 entries for Mar 1st. Congratulations go out to all the volunteers that make this series such a success. Check out the pictures and videos on the MLRC Rallycross Championship Facebook page.

MLRC's AGM was held on February 12th. Derek Vincent takes over the role of Club President from James Drake.

- e. **Peterborough Motor Sports Club (PMSC) (per Pete Gulliver)**
- f. **St. Lawrence Automobile Club (St. LAC) (per Robert Switzer)**
- g. **Subaru Performance Drivers' Association (SPDA) (per Trevor Hancher)**
- h. **Toronto Autosport Club (TAC) (per Dietmar Seelenmayer)**
- i.

Meeting adjourned at: 9:35pm

- 14. **Next Meeting – AGM March 21st, 2015 at 1030am in Bridgenorth, Ontario**